

The Jarrett Meeker Foundation
Grant Application Form
ALL APPLICATIONS MUST BE TYPED

Please review the document entitled "Jarrett Meeker Foundation Grant Criteria" at www.thejmf.org before submitting an application.

Grant submission deadline: November 30, 2008
Grants will be awarded after our January 2009 Executive Board meeting.
Submit your completed application to:
The Jarrett Meeker Foundation
Attn: Grants
3755 Avocado Blvd. #211
La Mesa, CA 91941-7301
If you have any questions about the grant application, please contact: programs@thejmf.org

Part I: GRANT PROJECT INFORMATION

1. **Title of Grant:** _____

2. **Amount requested:** \$ _____

3. **Participants:** How many participants do you expect to serve:
_____ Pre-School (specify by age)
_____ Elementary (specify by grade level)
_____ Middle School (specify by grade level or subject)
_____ High School (specify by grade level or subject)
_____ Young adult (briefly describe population)

4. **Summary:** Please provide a summary of your project. (5 sentences or fewer)

5. **Location:** Where will your project/program be conducted? _____

6. **Number and length of sessions (if applicable):** _____

Part II: GRANT PROJECT/PROGRAM DESCRIPTION

Please attach a written description of the following information. Do not exceed one page each.

- 7. **Project description**
- 8. **Detailed project timeline**
- 9. **Benefits:** How will participants benefit from this project?
- 10. **Evaluation:** What process(es) will be used to evaluate the success/effectiveness of the project upon its completion?

Part III: FINANCIAL INFORMATION

- 11. Has this project, or one basically just like it, been funded by the Jarrett Meeker Foundation or any other group or organization in prior years? ___ Yes ___ No

If yes, from whom? _____

How was the project received? _____

Was the project fully or partially funded? _____

- 12. Are you seeking other sources of funding? ___ Yes ___ No

If yes, how much is being requested and from whom? _____

- 13. Please **attach** a detailed explanation of how grant monies will be spent.

- 14. Could this grant proposal be partially funded? ___ Yes ___ No

15. **Payment Information:** Payments for JMF grants must be made to a recognized group or agency in San Diego County. If your grant proposal is approved, after receiving an invoice, to whom should the grant check be made payable?

Part IV: APPLICANT INFORMATION

(Please note that all correspondence regarding this grant will be sent to the primary applicant only.)

- 16. Primary Applicant:
Name: _____
Title: _____
Organization: _____

Tax exemption: Is your organization tax exempt under ___501(c)(3) ___ Section 509(a)

Mailing Address: _____

E-Mail Address: _____

Telephone(s): _____

Signature: _____

17. Additional Applicant's Names: _____

18. If portions of the grant project will be performed by individuals/agencies other than the applicant, please supply the following information for each recipient: (Attach a separate sheet if necessary.)

Name: _____

Title: _____

Organization: _____

Mailing Address: _____

E-Mail Address: _____

Telephone(s): _____

Part V: AUTHORIZATION AND SIGNATURES

A. Grants that benefit any public schools

- Programs offered at a single school require the authorizing signature of that school's principal..
- Programs available at more than one school should have the authorizing signature of each school's principal.
- Programs that involve all schools require an authorizing signature from Central Administration personnel such as the Director of Curriculum or the Superintendent of Schools.

B. Applications for programs that benefit the San Diego Community

- Community based grants require the authorizing signature of an appropriate representative from each organization to be involved in the funded project.

Please provide the following information for each required authorizing agent: (Attach a separate sheet if necessary.)

Name

Title

Organization/School/District

Signature (required)

Part VI: CHECKLIST

(For your records only. Do not submit with your application.)

Please take a moment to review this check list to be sure you have included all of the following required elements:

- Target population identified**
- Objectives identified**
- Specific timeline identified**
- Anticipated benefits detailed**
- Evaluation process detailed**
- Responsible and detailed budget attached**
- Administrators or other persons necessary for project success identified**
- Necessary authorizations included with required signatures**
- Application is signed in the section labeled PRIMARY APPLICANT**
- Letters of support included (NOT REQUIRED)**

Thank you for submitting an application! The Jarrett Meeker Foundation acknowledges the time, effort and consideration that applicants expend in creating each proposal. We truly appreciate your interest in furthering the environmental education of our youth and young adults!